



Republika e Kosovës-  
Republika Kosova - Republic of Kosovo  
*Qeveria –Vlada – Government*



Autoriteti Kombëtar i Kualifikimeve  
Nacionalni Autoritet za Kualifikacije  
National Qualification Authority

Number: 19

Date: 05.02.2014

National Qualification Authority Steering Council, pursuant to Paragraph 1, 3, 6, 9 of Article 4, and Paragraph 1, 2, 3 of Article 5 of the Rules and Procedures for NQA Steering Council, as well in support of Articles 14, 15, 16, 17 of this Regulation and based on the Law on National Qualifications (No. 03-L 0600), Article 10, 21.3, 22 and in support of Administrative Instruction no. 01/2011, on criteria and procedures for validation and approval of national qualifications and accreditation of institutions that offers qualification in Kosovo, approved by MEST, National Qualification Authority Steering Council issues the following:

## DECISION

1. Occupation Standards which are submitted to the National Qualifications Authority for verification must have filled the following data in NQA format.
  - 1.1 Names and surnames of development team members (including their qualification);
  - 1.2 Classification code
  - 1.3 validity period; and
  - 1.4 Date of development
2. Developers of occupation standards (institutions, social partners, associations, etc.) should bear in mind that the selection of experts to be engaged in the development of occupation standards for certain profiles should be done according to the relevant qualifications.
3. Developers of occupation standards (institutions, social partners, associations, etc.) should not conclude the development process of occupation standards prior to the conclusion of verification process from NQA, due to the possibility for supplementation and change as required by the NQA.

4. Developers of occupation standards (institutions, social partners, associations etc.) following the development of occupation standards, shall submit them to the CVET.
5. CVET must submit occupation standards for the verification process in NQA.
6. NQA will not accept occupation standards without fulfilment of criteria that derived from abovementioned points.
7. Decision shall enter into force upon its signature
8. Decision is sent to all the stakeholders

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Head of NQA SC  
Ragip Gjoshi